The Constitution and Bylaws of ALPFA at The University of North Carolina at Chapel Hill

UNC Chapel Hill

Amended

April 13, 2021

This document shall serve as a guide for the organization and provide clarity pertaining to the rules that govern it. The constitution may be amended at any regular business meeting of the organization by a two-thirds vote of active membership, provided the amendment has been submitted to members in writing at least one week prior to the business meeting.

By ALPFA UNC-CH

Updated: 2016-Nov-04

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ARTICLE I: GENERAL INFORMATION

Section I: Name

This organization shall be known as ALPFA at The University of North Carolina at Chapel Hill.

Section II: Mission Statement

To empower and develop Latino men and women as leaders of character for the nation, in every sector of the global economy.

Section III: Guiding Principles

1) We live our ALPFA values, and lead with purpose and meaning; when you lead with purpose, you will lead with passion We commit ourselves to honesty, integrity, and the highest professional and ethical standards.
2) We deliver our compelling Vision to focus intention and attention.
3) We gain commitment from the heart, not agreement from the head.
4) We set expectations, focus on what matters most, and are accountable for results.
5) We foster creativity and innovation.
6) We demonstrate integrity, transparency, and build trust.
7) We will be vulnerable and authentic leaders.

ARTICLE II: MEMBERSHIP

Section I: Eligibility for ALPFA Membership

1) General membership to this organization is available to:

a) All currently enrolled, full-time UNC-CH undergraduate or graduate students provided they have at least a 2.5 cumulative GPA, on a 4.0 scale.

b) Only currently enrolled UNC-CH students can be active members with the right to vote and hold office.

c) Members must be willing to abide by the rules and regulations of this organization, as set forth in this constitution.

d) Membership has no restriction of major; students of all majors are encouraged to join ALPFA to learn more about how ALPFA provides career opportunities, empowers leaders, develops professional skills, and provides networking and support throughout their professional careers.

Section II: Membership Status

1) All members are expected to conduct themselves in a professional manner during all organizational events. Conduct detrimental to the organization or its brand will not be tolerated and may result in a member's dismissal from the organization.
2) Active Members
   a) Members will be required to register as a (Basic or Premium) member of ALPFA in the national organization on an annual basis
   b) Members will be asked to pay a [--] for local student chapter dues, as set forth by the Executive Board.
   c) Exceptions are made at the discretion of the Executive Board and shall be handled on a case-by case basis.
3) Inactive Members
   a) Members that do not satisfy active status are ineligible for the following benefits.
      i. Voting privileges
      ii. Executive Board positions (active Premium members only)
      iii. Sponsored ALPFA Annual National Convention scholarships
      iv. Members retain the right to appeal their inactive status to the Executive Board
      v. Exceptions are made at the discretion of the Executive Board and shall be handled on a case-

by-case basis

Section III: Nondiscrimination

The organization abides by the University of North Carolina at Chapel Hill's Non-Discrimination Policy for Student Organizations, which states the following: (A) Membership and participation in the organization must be open to all students without regard to age, race, color, national origin, disability, religious status or historic religious affiliation, veteran status, sexual orientation, gender identity, or gender expression. Membership and participation in the organization must also be open without regard to gender, unless exempt under TitleIX. (B) Student organizations that select their members on the basis of commitment to a set of beliefs (e.g., religious or political beliefs) may limit membership and participation in the organization to students who, upon individual inquiry, affirm that they support the organization's goals and agree with its beliefs, so long as no student is excluded from membership or participation on the basis of his or her age, race, color, national origin, disability, religious status or historic religious affiliation, veteran status, sexual orientation, gender identity, gender expression, or, unless exempt under Title IX, gender.

ARTICLE III: EXECUTIVE BOARD

Section I: The Executive Board Committee

1) The Executive Board shall consist of the following officer positions
   a) Required:
      President, Vice President (or Executive Vice President), Treasurer, and Secretary
   b) Optional:
      i) Membership
      ii) President-Elect
      iii) Parliamentarian
      iv) Webmaster
      v) Marketing Director
      vi) Consulting Officer (appointed by the President)

2) The Executive Board shall meet on a weekly basis to aid in the fulfillment of their duties as described in general, the organization's overall policies and goals in Article III, Section II. 3) The Executive Board meeting shall be open to all members; however, the President has the right to call special closed meetings if it is deemed necessary.
4) The Executive Board must have at least two underclassmen serving as Officers.

5) The President shall serve as chairperson of the Executive Board and shall report on any action recommended or taken by said committee.
6) The President and Vice-President each have the authority to call a special meeting of the Executive Board.
7) Potential officers must meet the minimum eligibility requirements of active membership and be Premium members.

Section II: Duties of the Executive Board

1) The Executive Board shall be responsible for planning the organization's activities and establishing, in general, the organization's overall policies and goals.
2) The Executive Board shall oversee the operation of the organization and shall be for achieving organizational goals.
3) The Executive Board shall set the deadline for the acceptance of membership applications.
4) The Executive Board shall be responsible for upholding and enforcing the chapter Bylaws.

Section III: Eligibility for the Executive Board

1) Officers must be full-time, registered students of The University of North Carolina at Chapel Hill with a minimum of a 2.5 cumulative GPA.
2) Officers must be members of the organization for at least one semester with the exception of the founding executive board members.
3) Officers must attend a minimum of four university meetings or activities per semester and be a current

active Premium member of ALPFA, Inc.
4) Officers must meet the active status requirements as set forth by the Executive Board.
5) Consulting officer
    i) Preference is given to previous presidents. Other officers will be considered on a rank basis.

Section IV: Responsibilities of the Executive Board Positions

1) The President

a) The President is the Chief Executive Officer and shall be held responsible for the organization's efficient and effective operations.
b) The President will preside over chapter meetings and other related activities, as appropriate. c) The President must facilitate the involvement of the other officers and members of the organization.

d) The President shall instruct the officers, and periodically review with them, their duties and responsibilities.
e) The President shall be responsible for the organization's progress, development, standards, purpose, and responsibilities.
f) The President shall be one of two signers on financial documents and be responsible for creating a budget at the beginning of each fall and spring semester, in conjunction with the Treasurer.
g) The President shall be responsible for the analysis of the organization's position standing, and progress, definite or potential problems, as well as the establishment of new goals and priorities.
h) The President shall have the authority to create new ad-hoc committees to serve a specific purpose.
i) The President shall serve as liaison between the organization, ALPFA, Inc., and the local ALPFA professional chapter.
j) The President shall sit on the ALPFA professional local chapter Board as the student representative.
k) The President shall be responsible for establishing a calendar of events for his or her term and communicating that calendar to all members of the organization.
l) The President shall maintain contact with ALPFA Colleges and Universities and provide Executive

Board contact updates in a timely manner within one week of new elections.

m) The President shall provide all documents and records pertaining to his/her responsibilities to the newly-elected President.

n) The President is responsible to file ALPFA Student Chapter annual reports as directed: alpfa.org/StudentAnnualReport

2) Vice President

a) In the absence of the President, the Vice President shall be responsible for assuming the duties of the President position.

b) When applicable, the Vice President shall be responsible for organizing the Continuing Professional Education (CPE).

c) The Vice President shall file charter renewal forms at the beginning of each academic year prior to the last day of September (and whenever officers change) with the CSO.

d) The Vice President shall assist the President in her/her duties.

e) The Vice President shall coordinate all conferences.

f) The Vice President shall keep accurate records of all meetings in the Secretary's absence. g) The Vice President shall plan and be responsible for all retreats and training of the organization. h) The Vice President shall perform an audit of all financial transactions of the organization once per semester.

3) Treasurer

a) The Treasurer shall be responsible for the inflow and outflow of cash from the organization's banking account.

i. The Treasurer and President are the only officers authorized to sign checks.

ii. Collections and disbursements are required to be consistent with the requirements of good business practices, fiscal procedure, organization policy and resources.

iii. Disbursements require the authorization of both the President and Treasurer.

iv. The Treasurer/Student Chapter will not receive direct funding or membership dues from ALPFA, Inc.

b) The Treasurer shall prepare a budget at the start of the semester in conjunction with the President and present it to the Executive Board for approval and see its provisions are followed; consistently reviewing operations to ensure that the organization operates to ensure that the organization operates within its means.

c) The Treasurer shall be responsible for communicating and ensuring awareness of the organization's financial position to the Corporate Advisory Board and preparing financial statements.

d) The Treasurer shall be responsible for keeping the organization's accounting records up to date. e) The Treasurer shall be responsible for collecting local student chapter dues and notifying members who are delinquent in their payments.

f) The Treasurer shall be responsible for coordinating two fundraisers per semester.

g) The Treasurer shall provide all documents and records pertaining to his/her responsibilities to the newly-elected Treasurer.

h) The Treasurer shall maintain regular contact with ALPFA Colleges and Universities office to obtain guidance.

i) The Treasurer shall ensure that the chapter abides by the Student Chapter Accounting Manual provided by ALPFA, Inc.

4) Secretary

a) The Secretary must prepare meeting agendas and keep records, reports, and minutes of the Executive Board's meetings.

b) The Secretary shall be responsible for keeping the constitution and bylaws and shall amend them as required by the organization upon authorization of the Corporate Advisory Board, in addition to ensuring all documents are on file with the ALPFA Colleges and Universities.

c) The Secretary shall ensure official recognition of the student chapter with ALPFA on an annual basis and help prepare the Annual Report for submission.

d) The Secretary shall be responsible for all outgoing and incoming correspondence of the organization, including notifying members of meetings via e-mail and/or telephone at least 48 hours in advance.

e) The Secretary shall maintain an accurate list of all members and their contact information.

f) The Secretary shall maintain an attendance record of all meetings.

g) The Secretary shall prepare ballots for elections.

h) The Secretary shall be responsible for the food preparation for all events.

i) The Secretary shall provide all documents and records pertaining to his/her responsibilities to the newly-elected Secretary.

j) The Secretary shall be responsible for organizing one community service project per semester.

k) The Secretary shall be responsible for coordinating the organization's participation in the: i. UNC-CH Community Service Project

ii. Fall semester Secretary shall be responsible for the planning phase of the project

iii. Spring semester Secretary shall responsible be for the execution phase of the project

5) Marketing Director

a) The Marketing Director shall be responsible for planning the organization's socials.

b) The Marketing Director shall be responsible for the marketing of all the organization's events.

c) The Marketing Director shall be responsible for publishing articles about the organization's involvement on campus and in the community.

d) The Marketing Director shall be responsible for the picture taking during every event.

6) Parliamentarian

a) The Parliamentarian shall be responsible for keeping the organization's database up to date.

i. Member's personal information

ii. Member's payment information

iii. Active and inactive status

b) The Parliamentarian shall be responsible for ordering the materials for the organization.

i. T-shirts

ii. Business cards

iii. Eboard Polos

iv. Name tags

7) Faculty Advisor

a) The faculty advisor shall serve as a mentor to the organization—providing guidance to the officers and members in the development and implementation of programs and activities, as well as university policy and procedure. Additionally, the advisor will monitor all expenditures of the organization and be responsible for assisting the student leaders in maintaining and creating professional contacts throughout various industries. The advisor must be willing to obtain an appropriate level of experience, resource information, and knowledge related to the mission, purpose, and activities of the organization.

b) The advisor must be a full-time faculty or staff member of UNC-Chapel Hill, UNC Hospitals, or an affiliated department; an emeritus UNC-Chapel Hill faculty or staff member; a UNC-CH retiree with affiliate status; or a campus minister. The advisor does not have the right to vote.

c) The Faculty advisor shall sign any university documents that may require the use of university facilities or equipment.

d) While serving as a guide, the Faculty Advisor cannot implement their own agenda.

e) The faculty advisor shall be appointed by UNC-CH or by a majority vote of the officers and active student members. However, the Association has the right to revoke the advisor's privileges and petition for a new advisor. If the student chapter is permitted by the university to select their own faculty advisor, then the selection is left to the discretion of the chapter's members by simple majority vote.

f) The advisor has no term limit as long as he/she remains a contracted UNC-CH employee. g) The advisor will be notified in writing of the possible removal at least 72 hours prior to the vote and will be allowed to address the organization in order to relate to members any relevant defense prior to the voting for removal. Upon a majority vote of active student members, the advisor will be removed from his/her duties. In the event that an advisor is removed or resigns, a new advisor shall be elected as quickly as possible. If a change in advisor occurs, it should be reported to the Student Life & Leadership office.

ARTICLE IV: COMMITTEES

Section I: Members of the Cabinet

1) The Committee Chairpersons shall meet regularly, as deemed necessary, with their committee members to ensure that all committee responsibilities are carried out.
2) The Executive Board may, with reasonable cause, ask any committee chairperson to resign; that committee chairperson has the right to appeal the decision with the Executive Board.
3) The Chairpersons of the following committees shall be appointed by the respective Executive Board member.
   a) Alumni Affairs – Consulting Officer/President-Elect
   b) Community Service – Secretary
   c) Council for Student Organizations (CSO) – President-Elect
   d) Fundraising – Treasurer
   e) Historical – Treasurer
   f) Newsletter – Secretary
   g) Social – Marketing Director

   h) Special Events (including National Convention) – Vice President

Section II: Duties of the Committees

1) Alumni Affairs

a) The Consulting Officer shall be responsible for the Alumni Affairs Committee and has the authority to appoint the Committee's Chairperson.

b) The Alumni Affairs Committee Chairperson shall work directly with the Consulting Officer concerning alumni relations and shall serve as a liaison between the organization and alumni. c) The Alumni Affairs Committee shall assist the Consulting Officer with maintaining the alumni roster and notifying the alumni of any upcoming events as well as any information that is relevant to the association.

2) Community Service

a) The Secretary shall be responsible for the Community Service Committee and has the authority to appoint the Committee's Chairperson.

b) The Community Service Committee Chairperson shall work directly with the Secretary to coordinate events with social service programs in need of volunteer assistance as well as ensure membership attendance at the events.

c) The Community Service Committee shall assist the Secretary with organizing one community service project per month and advancing the organization's presence in the community.

3) Council for Student Organizations (CSO)

a) The President-Elect shall be responsible for the CSO Committee and has the authority to appoint the Committee's Chairperson.

b) The CSO Committee Chairperson shall work directly with the President-Elect in matters regarding the organization and the CSO Executive Board and Student Government.

c) The CSO Committee shall assist the President-Elect with ensuring the organization’s participation in university events and upholding the organization’s superior active status on campus.

4) Fundraising

a) The Treasurer shall be responsible for the Fundraising Committee and has the authority to appoint the Committee’s Chairperson.

b) The Fundraising Chairperson shall work directly with the Treasurer to generate funds for the organization by coordinating fundraising activities.

c) The Fundraising Committee shall assist the Treasurer with organizing two fundraising events per semester.

5) Historical

a) The Parliamentarian shall be responsible for the Historical Committee and has the authority to appoint the Committee’s Chairperson.

b) The Historical Committee Chairperson shall work directly with the Parliamentarian to collect and store the permanent records of the organization's history.

c) The Historical Committee shall assist the Parliamentarian with maintaining the organization’s historical records and upholding the organization’s traditions.

6) Newsletter

a) The Webmaster shall be responsible for the Newsletter Committee and has the authority to appoint the Committee’s Chairperson.

b) The Newsletter Committee Chairperson shall work directly with the Webmaster to publish the organization’s weekly newsletter and the end-of-the-semester “Top Priority” newsletter. c) The Newsletter Committee shall assist the Webmaster with writing and editing articles about the organization as well as taking pictures during events and functions that the organization is participating in.

7) Social

a) The Marketing Director shall be responsible for the Social Committee and has the authority to appoint the Committee’s Chairperson.

b) The Social Committee Chairperson shall work directly with the Marketing Director to coordinate the organization’s social events.

c) The Social Committee shall assist the Marketing Director with organizing one social per month.

8) Special Events

a) The Vice President shall be responsible for the Special Events Committee and has the authority to appoint the Committee’s Chairperson.

b) The Special Events Committee Chairperson shall work directly with the Vice President to facilitate the organization’s on-campus and off-campus functions involving professionals.

i. Mock Interviews
ii. Network Events
iii. Continuing Professional Education (CPE)

c) The Special Events Committee shall assist the Vice President with setting up before the event, cleaning up after the event, and arranging the food.

ARTICLE V: ELECTIONS

Section I: Nomination of Officers

1) The nominations and acceptances for Executive Board positions shall take place in one meeting.
2) The elections for Executive Board positions shall take place during the following meeting. 3) Candidates must be nominated by another member. The Executive Board members are not permitted to nominate candidates. Candidates shall be allowed to speak on their own behalf, with no time limit, on the day of nominations. There shall be no debate concerning any of the candidates.

4) Nominated individuals must meet the point requirement as set forth by the Executive Board. Those individuals not meeting the point requirement shall not be permitted to run for an officer position.
5) The aforementioned rules of Article V Section I and II shall apply to all elections of Executive Board Officers.

Section II: General Elections

1) All positions will be open for elections at the end of the spring semester.
2) The elections will be held on a date at the end of the semester-not to conflict with finals week or holidays which have been agreed upon by the Executive Board.
3) All positions shall be elected on the date in which elections are held.
4) If any discrepancies cause a failure to elect any position(s), it will disqualify the election process. Elections may, however, be recessed until the following meeting. It shall be the responsibility of the current administration to make the necessary preparations to hold timely elections.
5) All Executive Board members have the right to vote. Elections will be chaired by the Consulting Officer who accepts and comprehends these election guidelines.

Section III: Presentations

1) The order in which candidates will speak is determined by the alphabetical order of their last names. 2) Each candidate running for President-Elect shall have five minutes to deliver their speech, followed by a two-minute question and answer session to be conducted by the Consulting Officer and active status members of the organization.
3) Each candidate running for any position other than President-Elect shall have two minutes to deliver their speeches.
4) Each non-winning candidate is allowed to trickle-down to the next officer position if he or she so desires. 5) When a candidate is unable to be present for elections, the candidate's opponents shall not be penalized by not being allowed to speak.

Section IV: Voting

1) Only members meeting the requirements for active status as outlined in Article II Section II and are

present the day of elections shall be allowed to vote. At the discretion of the Executive Board, certain exceptions may be made for members that joined the organization later in the semester.
2) Only those individuals present for the first candidate's speech for a specific position will be allowed to vote for that position. Any members entering after the first candidate's speech will have to wait for the election process to begin for the next officer position.
3) Quorum for elections is defined as 51 percent of the members present eligible to vote. 4) The Advisor, President, and a witness, as agreed upon by a majority of the membership, shall be responsible for counting the votes and determining the winner.
5) Each voting member will receive one ballot and will vote anonymously. Ballots will be retained as property of ALPFA at UNC Chapel Hill and will be held as record.

Section V: Run Off

1) In the event that an election results in a tie, the candidates who are tied will be allowed an additional one minute speech and elections will take place again. The Executive Board, however, may choose to exclude the additional speeches and move directly to elections for one of the two candidates involved in the run-off.
2) A 51 percent quorum is needed for election.

ARTICLE VI: IMPEACHMENT AND RESIGNATIONS

Section I: Impeachment

1) Impeachment can be proposed by any Executive Board member or active member. However, the actual impeachment of an officer requires a majority vote of the Executive Board.
2) If impeachment is proposed by a member of the Executive Board, a special closed meeting will take place among the Executive Board only to determine if impeachment is warranted.
a) If impeachment is not deemed appropriate the officer will remain on the Executive Board. b) If impeachment is deemed to be appropriate, the President shall be responsible for voicing the concerns to the impeached officer.
c) The impeached officer will then have the opportunity to state his or her case to the Executive d) Impeachment may be overturned so long as there is a majority agreement of the Executive Board. However, if the majority of the Executive Board wishes to proceed with impeachment, the impeached officer may choose one of the following options:
i. Resign and no public knowledge will be made regarding the impeachment, or
ii. Opt to present the issue to the active membership. If this option is selected, see points two through three of Article II Section II.
3) If impeachment is proposed by an active member, the President shall hold a special meeting with the membership, to determine if impeachment is warranted.
a) If impeachment is not deemed appropriate, the officer will remain on the Executive Board. b) If impeachment is deemed to be appropriate by the membership, the President shall be for voicing the concerns to the impeached officer.
c) The impeached officer shall have the opportunity to state his or her case to the membership, upon which the membership will then have the opportunity to ask any questions that are believed to be pertinent to the situation.
d) Impeachment may be overturned so long as there is a majority agreement of all active members and the Executive Board, a majority of both is needed to impeach.
e) All events shall be documented.
4) The President shall chair any special closed-door meetings. If the President is being impeached, the Consulting Officer will chair the meeting.
5) If a position becomes available because of an impeachment, the following steps shall be taken: a) If the Office of the President is vacated, the Vice-President will assume the duties of the President. b) The President-Elect will assume the duties of the vacant position. The President-Elect shall retain his or her title of President-Elect and shall still serve as President during the subsequent semester

should such a situation arise.
c) If the position of President-Elect should become vacant, the current President and Consulting Officer may appoint a new President-Elect or choose to hold a special election to determine the new President-Elect.
d) If more than one position should become vacant, the President and Consulting Officer may appoint new officers or choose to hold special elections to fill the vacant positions.
6) To remove a member or officer, adequate written notice to that person (7 days minimum) is required before officially removing them from the organization.

Section II: Resignations

1) If an officer resigns, no documentation shall be made regarding the incident surrounding the resignation.
2) If a position becomes available because of a resignation, the same steps outlined in Article VI Section I part 5d shall be applied.

ARTICLE VII: ALPFA ANNUAL CONVENTION

Section I: Participation

1) ALPFA Convention is held annually.

2) The President and/or President-Elect Spring term shall be responsible for coordinating the organization's participation in ALPFA's Convention.
3) Those members that meet the eligibility requirements in Article II Section II *may* be invited to attend the ALPFA Convention with financial assistance on the following expenses (all other expenses shall be paid for by the member. Paid expenses are subject to change):
   i. Transportation
   ii. Lodging
   iii. Registration fee
4) Participation in the ALPFA Convention is limited in terms of members as agreed upon with the University of North Carolina at Chapel Hill and the Executive Board.

Section II: Eligibility

1) Initial eligibility is determined by the member engagement during the Spring semester prior to the ALPFA Convention. Those members will then have their eligibility subjected to the following requirements: a) Members must be a full-time student, graduate or undergraduate, of the University of North Carolina at Chapel Hill with a minimum of a 2.5 cumulative GPA and a valid University ID.
   b) Members must be in good financial standing with the organization.
   c) Members must participate in a minimum of one fundraising activity.
   d) Additional eligibility considerations may include, but are not limited to:
      i. Review of eligible participants by the organization's Corporate Advisory Board and the University of North Carolina at Chapel Hill.
      ii. A member's participation level during the Fall semester prior to the ALPFA Convention.

2) Participation in the ALPFA Convention is a privilege. Eligible members selected to participate in the ALPFA Convention must adhere to the following requirements:
   a) Those members selected must attend the pre-convention meeting as scheduled by the President Elect.
   b) Those members selected must sign an ALPFA Convention Acknowledgement Form.
   c) Those members selected must provide a monetary deposit in the amount set forth by the President Elect.
   d) Those members selected that do not want to follow any of the three aforementioned requirements will forfeit their eligibility to attend the ALPFA Convention.

3) Members found to be in breach of the ALPFA Convention Acknowledgement Form shall be subjected to the following penalties:
   a) Forfeiture of pre-convention deposit.
   b) Repayment of the costs incurred by the organization for the member's participation (travel, lodging, and registration fee).

4) Providing the member has not violated any portion of the ALPFA Convention Acknowledgement Form, deposits will be returned within one week of the group returning home.

5) Eligibility requirements and considerations are subject to change at the discretion of the Executive Board without notification.

ARTICLE VIII: CORPORATE ADVISORY BOARD

Section I: General Information

1) Consists of the past Presidents of the organization as of February 17, 2020.
   a) Shall be responsible for overseeing, advising, and counseling the organization's Executive Board.
   b) Shall be responsible for any amendments of the organization's constitution as deemed necessary.

c) Shall be responsible for holding the Executive Board financially

SIGNATURES OF APPROVAL:

Organization Officer: Date:

___________________________________ ____________________ Officer Date:

Organization Advisor: Date:

___________________________________ ____________________ Advisor Date:

Charter & Rules Committee Chair: Date:

___________________________________ ____________________ Chair Date:

SGA President: Date:

___________________________________ ____________________ President Date:

Director of the Student Activities Office: Date:

___________________________________ ____________________ Director Date:

ALPFA UNC-CH BYLAWS

Article I - MEETINGS

1) The Executive Committee shall set the meeting schedule at the beginning of each semester. 2) The organization shall hold regularly scheduled meetings twice a month during the regular academic year.

3) Special meetings can be called by the Executive Committee, provided at least 48 hour notification is given to the membership.

4) ALPFA, Inc. holds the ultimate right to remove, replace, substitute, and/or change the leadership of this chapter.

5) To the extent that any provision of these bylaws contradicts those of ALPFA, Inc., clarification and ultimate decision-making on such matters will reside with the Chief Executive Officer, President-ALPFA Colleges and Universities, or General Counsel of ALPFA.

Article II - AD-HOC COMMITTEES

1) Ad-Hoc Committees may be established to carry out specific short-term tasks for the Organization. 2) Committees shall be appointed by the Executive Committee and approved by the membership. The Chair will be appointed by the Executive Committee.

Article III - PARLIAMENTARY PROCEDURE

This Organization shall follow the rules of order as outlined in Robert's Rules of Order - Newly Revised.

Article IV - BYLAWS CHANGES

Section A. These Bylaws may be amended by a majority vote of the membership at the first meeting of the organization at which time a quorum is present following the approval of this amendment by the Executive Committee.

Section B. By-law amendments must be presented to the Executive Committee before they may be submitted to the organization membership for vote.

Section C. By-law amendments shall become effective following approval of the Student Government Charter Committee and the Office of Student Activities.

SIGNATURES OF APPROVAL:

Organization Officer: Date:

_________________________________ ___________________ Officer Date:

Organization Advisor: Date:

___________________________________ _____________________ Advisor Date:

Charter & Rules Committee Chair: Date:

___________________________________ _____________________ Chair Date:

SGA President: Date:

___________________________________ _____________________ President Date:

Director of the Student Activities Office: Date:

___________________________________ _____________________ Director Date: