

Constitution of Kasama – The Filipino American Student Association of UNC

ADOPTED/REVISED: *James M. Miranda* DATE: 03/14/2012

PURPOSE:

Kasama - The Filipino American Student Association of UNC-Chapel Hill is a student organization at the University of North Carolina at Chapel Hill, which has been founded for the purpose of serving as a source of information and dissemination on Filipino culture and a support system network for Filipinos and those who are Philippine-affiliated.

OBJECTIVES:

The objectives include educating our members and audience about the Philippines through planned events and activities as well as in cooperation with other cultural organizations on campus. Ultimately, we also hope to promote diversity by adding another unique element to the University community. In order to fulfill our goals and objectives we will utilize campus resources, such as using classrooms as venues for meetings and other events, taking advantage of campus publicity, and applying for student funds. We will also make use of a listserv and website, and work in collaboration with other campus groups and off-campus Filipino groups.

LEADERSHIP:

A faculty advisor will be informed of the activities of Kasama, assist in the supervision of projects and events, signs forms as faculty advisor when needed, and serve as an advisory board member for present and future projects.

The student leadership structure will consist of seven executive board members, all who have equal ranking, and must agree and sign a contract (see below) at the start of the school year. Should any exec board member be unable to follow the rules and responsibilities of the contract, the rest of the board may effectively remove him/her from the board. Executive board members may stay on for the duration of their undergraduate years at UNC as long as they have the desire to serve and commit to the responsibilities of the contract. New board member elections shall take place at the beginning of every school year to replace the number of board members lost from graduation or resignation from the previous year. Interested members will fill out an application and be interviewed by the

remaining executive board.

Duties to be assigned to board members include (but are not limited to):

- Room reservations
- Treasurer (must take annual treasurer test)
- Sender of email announcements to members
- Responder to emails
- Facebook event creator
- Google Doc form/excel manager
- University official contact/"president"
- Exec Meeting Note-taker
- Ticket-taking contact person
- Beach house contact person
- Service event contact person
- Freshman representative (only for a freshman)
- Official picture taker
- Powerpoint maker
- Tagalog teacher(s)
- JIA choreographer(s)

MEMBERSHIP AND DUES:

Though Kasama membership is open to anyone interested in learning about the Philippines and Filipino culture, UNC-Chapel Hill students shall always make up the majority of the membership. A membership due, decided upon by the executive board at the beginning of each school year, will be required of all members who wish to partake in activities. This payment will allow the member to partake in all organization activity for the remainder of the school year. Should dues not be paid, a non-member fee will be enforced for every event. This fee will be decided upon before each event by the executive board.

MEETINGS:

There will be at least one meeting every month that incorporates an aspect of Filipino culture. Any visuals (performance, video, powerpoint) will be used to maximize the educational experience.

FUNDS:

Kasama makes money through three ways: 1) membership dues, 2) Student government requests, and 3) basketball game ticket-taking. Student government funds are

to be applied for and only used for the purpose they were given to us. These funds are strictly NOT to be used for buying alcohol, food supplies, or beach funding. Membership dues and ticket-taking money, placed in the generated funds, are for universal use as long as it benefits Kasama events.

Funds cannot be used directly, but must be reimbursed to the executive board member who took on the expense with their own money. Reimbursements are issued by giving the receipt to the assigned treasurer who will take it to the SAFO office.

CONSTITUTION AMENDMENTS:

Changes or updates to any of the above parts of the constitution for the following year will be made before that school year starts.

KASAMA EXECUTIVE BOARD CONTRACT

As part of the Executive Board of Kasama: The Filipino-American Association at UNC, I understand that I must comply with upholding the following duties:

- I MUST attend all Executive Board meetings.
- I MUST attend all organized events planned by Kasama.
- I MUST attend all ticket-taking events if there are not enough people.
- I MUST have participated in the planning/organizing of Kasama events.
- I will record the duties I completed for specific events on the Kasama Google Docs page titled "Exec Board Duties Log".
- I will uphold my assigned duty/duties to the best of my abilities.

Because the Executive Board members do not hold formal titles (such as Secretary, Treasurer, Vice President, etc), I understand the specific duties I am responsible for in Kasama events are either delegated to me or ones I have volunteered to do.

I understand that after an event or as I complete it, I will record my duties in the "Exec Board Duties Log". This log is viewable to all Board members and is meant to show how much commitment I am contributing. If I did contributed considerably less than others on one event, I will try and make it up the following event.

I understand the need to *study for an exam the following day* is NOT an excuse to miss an event or meeting. Events are planned in advance as are exams. This means I must use my *time management* skills and PLAN AHEAD of time and study before or after the event. The same applies for involvement in other organizations.

Missing more than 1 meeting or event per semester will result in:

- No invite to keep my place on the Executive Board the following semester; if I want to keep my position, I must reapply.

My inability to keep up with the duties listed above—meaning I am not equally giving my time and not contributing my share—will result in:

- A forced withdrawal of my position on the Executive Board before the semester ends.

I, _____, have read all of the above and understand what I am promising to Kasama for the ____ - ____ school year.

SIGNATURE _____ DATE _____