

LAB! Theatre Constitution

Ratified: May 16th, 2018

Preamble and Mission Statement

Section One: We, the members of the LAB! Theatre Company, in order to ensure that our program continues to thrive and succeed in our goal of making free, experimental theater available to the public of the University of North Carolina at Chapel Hill, do establish this Constitution to outline the principles and laws of our organization.

Article I - LAB! Board

Section One: Leadership of the LAB! Theatre Company (hereafter referred to as LAB!) shall be under at least two currently enrolled students at the University of North Carolina (hereafter referred to as UNC) with previous LAB! Executive Board experience of at least two semesters who shall hold the titles of Executive Directors. The Executive Directors (hereafter referred to as EDs) shall manage the company as a whole, running the day to day aspects of being a student theater company. The student holding the official title of “President” with the Carolina Student Union must be one of the EDs. The EDs will also have responsibility for making sure the closet of CDA 103 is kept in a clean state, and will maintain the inventory list.

Section Two: Under the EDs, there shall be an indeterminate number of Production Managers (hereafter referred to as PMs). PMs will supervise individual shows and act as a producer for at least one show during the school year. They will be fully responsible for ensuring that that show is fully maintained, hold production staff meetings for their show, and acquire necessary tools such as rights and scripts. All PMs must be currently enrolled students at UNC.

Section Three: Under the PMs, there shall be an indeterminate number of Production Apprentices (hereafter referred to as PAs). PAs shall serve as assistants to all other executive board members, and will gain experience with all aspects of the company. Examples of duties can be serving as a production assistant on a show, taking notes at weekly LAB! Board Meetings, and working with the Financial Chair on the budget.

Section Four: The Financial Chair shall act as treasurer and fundraising chair. They will be responsible for applying for funding from Student Congress, writing grant applications, working with SAFO, and having control over the budget, among other duties. They shall have final say in any financial decisions, including but not limited to purchases, denying rights, and potential fundraising opportunities.

Section Five: The Publicity Chair will work with EDs, PMs, PAs, and directors to promote LAB! and the season. They will meet with directors to create a strategy that ensures the most effective

publicity possible for LAB! shows. . They will be in charge of social media, either personally or through assigning a PA. If there is a board photographer, graphic designer, or other visual media focused position on LAB! Executive Board, they shall report to the Publicity Chair.

Section Six: Other positions not listed here may be added or dropped at the discretion of the EDs.

Section Seven: Position assignments shall be held for the duration of the school year, with applications for the succeeding year in the Spring Semester. All board positions shall be assigned by the EDs of the next year following an application and interview process. If an ED is found to be negligent in their duties, they may be removed by a $\frac{2}{3}$ vote of the board at a meeting with all members of the board present.

Section Eight: All board members must be full-time, registered students of The University of North Carolina at Chapel Hill.

Article II - Membership in LAB! Theatre

Section One: Membership in LAB! Theatre shall be defined as either (1) being a member of LAB! Board or (2) having worked on a LAB! show in the previous two semesters. These two conditions are not mutually exclusive. Audience members do not count as members of LAB! Unless they fall under at least one of those two categories.

Section Two: Only UNC-Chapel Hill Students may be active members of LAB! Theatre.

Section Three: There shall not be any dues in place to be a member of LAB! Theatre.

Section Four: The organization abides by the University of North Carolina at Chapel Hill's Non-Discrimination Policy for Student Organizations, which states the following: Membership and participation in the organization must be open to all students without regard to age, race, color, national origin, disability, religious status or historic religious affiliation, veteran status, sexual orientation, gender identity, or gender expression. Membership and participation in the organization must also be open without regard to gender, unless exempt under Title IX. Student organizations that select their members on the basis of commitment to a set of beliefs (e.g., religious or political beliefs) may limit membership and participation in the organization to students who, upon individual inquiry, affirm that they support the organization's goals and agree with its beliefs, so long as no student is excluded from membership or participation on the basis of his or her age, race, color, national origin, disability, religious status or historic religious affiliation, veteran status, sexual orientation, gender identity, gender expression, or, unless exempt under Title IX, gender.

Article III - Selection of Works

Section One: A committee of the EDs and PMs along with the Financial Chair will hear proposals from members of the LAB! Community and others at the end of the Spring Semester and decide what shows they wish to present. If there is a deficit of shows to available times, the committee may decide to put on a show without a director. There must be (accounting for cost) at least two mainstage shows per semester.

Article IV - Advisor

Section One: The advisor must be a full-time faculty or staff member of UNC-Chapel Hill, UNC Hospitals, or an affiliated department; an emeritus UNC-Chapel Hill faculty or staff member; or a campus minister.

Section Two: LAB! Theatre’s faculty advisor will be chosen by the Executive Directors.

Article V - Meetings

Section One: Executive Directors may call meetings of the executive board, with dates and times being left to their discretion. Full body meetings of all members of LAB! as outlined in Article II are not required.


Article VI - Funding

Section One: LAB! Theatre shall seek funding from Student Congress in order to satisfy the necessary expenses of the season. Necessary expenses are defined as the expenses necessary to the production of the shows that LAB! will put on for a season. These expenses include, but are not limited to, rights, scripts, printing costs, costumes and props, rental space, rentals of equipment, and other costs deemed necessary to production. In the event that funding shall not be awarded, LAB! shall keep a bank account to hold reserve funds. Spending of reserve funds shall be at the discretion of the EDs and Financial Chair. All spending must be in accordance with the rules and guidelines set by Student Congress.

Article VII - Ratification and Amendments

Section One: This document shall be ratified by a vote of the LAB! Executive Directors. It must pass unanimously and be signed below. In order to amend this document, a vote of the LAB! Executive Board with all members present must take place. To vote an amendment into the Constitution, the vote must be unanimous for the EDs, with a 2/3 majority from the rest of LAB! Board.

Robert Piscitelli
Executive Director
Date 5/16/18



Samantha Yancey
Executive Director
Date 05/15/18

