

Article I: Name

Section 1. The name of this organization shall be Moneythink.

Article II: Purpose

Section 1. The purpose of this organization shall be to train top college students to mentor high school students in financial and career education.

Article III: Field of Membership

Section 1. Membership

- Voting membership is limited to currently registered UNC Chapel Hill students
- Moneythink reserves the possibility for Alumni to participate in its programs

Section 2. Eligibility requirements

- Moneythink application process is open to any interested students

Article IV: Advisor

Section 1. Advisor Qualifications

- The advisor must be a full-time faculty or staff member of UNC-Chapel Hill, UNC Hospitals, or an affiliated department; an emeritus UNC-Chapel Hill faculty or staff member; a UNC-CH retiree with affiliate status; or a campus minister. The advisor does not have the right to vote.

Article V: Officers

Section 1. Officer titles

- President (Operational Partner relations, National Office Communication, meetings, fundraising)
- Vice President of Marketing (recruiting, marketing and branding, team-building events)
- Vice President of Operations (evaluations and surveys, logistics, training, paperwork)

Section 2. Qualifications for each office

- All major officers of the organization must be full-time, registered students at The University of North Carolina at Chapel Hill with a minimum of a 2.5 cumulative GPA

Section 3. Terms of office

- The terms of office for all officers are one year

Section 4. Duties of officers

President

- Holds the officers meeting and represents the chapter
- Reports weekly to all organization members

- Oversees all other Vice President positions

Recorder

- Takes attendance
- Takes notes of each meeting's agenda

Director of Recruitment & Admissions

- Responsible for a robust and efficient admissions process
- Manage Moneythink online application process
- Find new mentors through advertising opportunities on campus
- Paint on the UNC board in the Pit

Director of Curriculum

- Managing curriculum given to us by Nationals and make sure it works with the needs of the students and school
- Make sure mentor teaching that week is prepared to present the week's lesson
- Create a calendar of lessons being taught each month (for students and mentors)
- Create lessons if needed
- Plan field trips
- Lots of brainstorming

Director of Finance/Fundraising

- Responsible for all tasks related to monitoring and expanding monetary resources to support chapter operations
- Ensure Moneythink stays a UNC recognized club
- Get funding from UNC
- Plan at least one fundraising event on campus per semester
- Maintain all financial accounts

Director of Media and Marketing

- Responsible for the planning and execution of mentor training
- Plan club outings/retreats
- Making sure all mentors have necessary resources to teach that week

Director of Partnerships

- Serves as the liaison between the chapter and its partners (typically high schools)
- Maintain high partner satisfaction (via email updates and meetings with partners)
- Meet with partner point of contact regularly
 - Once in the fall and once in the spring
 - Propose start and end date of Moneythink program at the respective high school

Section 5. Provisions for selection / replacement of officers.

- All Moneythink members have the right to vote to select new officers.

Section 6. Provisions for removal of officers.

- To remove a member or officer, adequate written notice to that person (7 days minimum) is required before officially removing them from the organization.

Article VI: Elections

Section 1. Elections of Officers.

- The process of electing new officers will be determined by each chapter's founding team.
- Members may nominate club members for the various leadership positions
- Candidates will each give a speech to the chapter
- The chapter will vote for the position without the candidates not in attendance
- Elections will be based on majority rule

Section 2: Selections of Mentors:

- Mentors are selected with a résumé screening, a first round interview with chapter officers and a second round interview with the chapter officers and advisors.

Article VII: Handling of Funds

Section 1. All funds collected will be deposited in Moneythink's school account.

Section 2. The Chapter President shall be the primary officer designated to handle organization finances.

Article VIII: Amendments

Section 1. Procedure of Amending

- The constitution may be amended at any regular business meeting of the organization by a two-thirds vote of active membership, provided the amendment has been submitted to members in writing at least one week prior to the business meeting.

Article IX: Non-discrimination Policy

Section 1. Policy

- The organization abides by the University of North Carolina at Chapel Hill's Non-Discrimination Policy for Student Organizations, which states the following: (A) Membership and participation in the organization must be open to all students without regard to age, race, color, national origin, disability, religious status or historic religious affiliation, veteran status, sexual orientation, gender identity, or gender expression. Membership and participation in the organization must also be open without regard to gender, unless exempt under Title IX. (B) Student organizations that select their members on the basis of commitment to a set of beliefs (e.g., religious or political beliefs) may limit membership and participation in the organization to students who, upon individual inquiry, affirm that they support the organization's goals and agree with its beliefs, so long as no student is excluded from membership or participation on the basis of his or her age, race, color, national origin, disability, religious status or historic religious affiliation,

veteran status, sexual orientation, gender identity, gender expression, or, unless exempt under Title IX, gender.