

Bylaws of the Undergraduate Operations Club

Kenan-Flagler Business School | University of North Carolina at Chapel Hill

Article I: Name and Purpose

- **Section 1: Name.** The name of this organization shall be the **Undergraduate Operations Club**.
- **Section 2: Purpose.** The mission of the Club is to cultivate a community for students interested in operations, supply chain, and process improvement. We aim to provide professional exposure through industry events, networking, and practical skill-building.

Article II: Membership

- **Section 1: Eligibility.** Membership is open to all University of North Carolina at Chapel Hill undergraduate students.
- **Section 2: Non-Discrimination.** The Club strictly adheres to the University's non-discrimination policies regarding race, color, gender, religion, national origin, disability, or orientation.

Article III: Executive Board (Officers)

The leadership team shall consist of the following roles:

- **President:** The chief executive officer responsible for the strategic vision, primary administration, and high-level liaison with the Undergraduate Business Program (UBP).
- **Vice President:** Supports the President in club oversight and acts as the primary point of contact for external partners or internal club initiatives.
- **Treasurer:** Manages the club's budget, maintains financial records, and processes all funding requests or reimbursements.
- **Event Planning Managers:** Responsible for the logistical execution of club events, including venue sourcing, scheduling, and on-site coordination.

Article IV: Officer Selection and Succession

- **Section 1: Selection Process.** In lieu of general elections, new officers shall be appointed by the current **Active Officers and the President**. Selection is based on merit, involvement, and the specific needs of the club.
- **Section 2: Term Length.** Appointed officers serve until they graduate or resign, unless otherwise determined by the President to ensure organizational health.

Article V: Meetings and Events

- **Section 1: General Body Meetings (GBM).** The club will host at least **one GBM every other month** during the academic year.
- **Section 2: Specialized Events.** Professional events, site visits, or workshops will occur periodically between GBMs.

- **Section 3: Executive Meetings.** The Executive Board shall meet **as needed**, typically in the weeks leading up to major events, to ensure operational readiness.

Article VI: Finances

- **Section 1: Spending Authorization.** All expenditures and club spending must be verified and approved by either the **Vice President** or the **Treasurer** before funds are committed.
- **Section 2: Record Keeping.** The Treasurer is responsible for maintaining an up-to-date ledger of all transactions for review by the UBP.

Article VII: Amendments

- **Section 1: Proposals.** Any Active Officer may propose an amendment to these bylaws.
- **Section 2: Adoption.** Amendments are adopted upon a majority agreement within the Executive Board.

Ratification

Date of Adoption: February 4, 2026

President Signature: _____Zaid Marjan_____

Treasurer Signature: _____Avani Jamwal_____