“Seal the Deal” CONSTITUTION

July 8th, 2026

Article I – NAME

Section 1: Title: Seal the Deal

Article II – PURPOSE

State the purpose and mission of the organization including objectives.

Seal the Deal empowers students to build confidence, communication, and leadership skills through the art of sales. The club will equip members with the tools and experiences to reach their professional goals within a supportive community of students who want to better themselves and are interested in sales.

Article III – MEMBERSHIP

Section 1: Active Members

Only currently enrolled UNC-CH students can be active members with the right to vote and hold office. Membership is open to all currently enrolled UNC-Chapel Hill students. Only active members may vote, hold office, or represent the club at official events.

Section 2: Membership Rules of Order

Active members are encouraged to attend at least one meeting or event per semester to maintain engagement and participation in club activities.

Section 3: Non-Discrimination Statement

The organization abides by the University of North Carolina at Chapel Hill’s Non-Discrimination Policy for Student Organizations, which states the following:

(A) Membership and participation in the organization must be open to all students without regard to age, color, disability, gender, gender expression, gender identity, genetic information, national origin, race, religion, sexual orientation, or veteran status. Membership and participation in the organization must also be open without regard to
sex, unless exempt under Title IX.

(B) Student organizations that select their members on the basis of commitment to a set of beliefs (e.g., religious or political beliefs) may limit membership and participation in the organization to students who, upon individual inquiry, affirm that they support the organization's goals and agree with its beliefs, so long as no student is excluded from membership or participation on the basis of age, color, disability, gender, gender expression, gender identity, genetic information, national origin, race, religion, sexual orientation, veteran status or, unless exempt under Title IX, sex.

Section 4: Duties of Members

Members are expected to uphold the club's values of professionalism, respect, and collaboration; actively engage in meetings or events; and contribute positively to the organization's mission.

Section 5: Dues

Members shall pay annual dues of $10, due upon joining the club. Dues are used to support club operations, events, and competitions. If a member faces financial hardship, the Executive Board may waive dues on a case-by-case basis.

Section 6: Removal of Members

To remove a member or officer, adequate written notice to that person (7 days minimum) is required before officially removing them from the organization. Due process must be allowed, including the right to speak on one's behalf and the right to an appeal. A member may only be removed under circumstances of university policy violation or misconduct, as determined in accordance with UNC's Code of Student Conduct and after review by the Executive Board.

Removal Process: Day 1 notified by email, Day 3 Hearing, Day 5 final notification, Day 7 removal (removal process hearings can take place at a regular meeting as chosen by the board)

Article IV – ELECTED OFFICERS

Section 1: Officers

*current officer positions are subject to change before the club starts in Spring 2026 semester

President: Ella Nguyen

Vice President: Jada McGlothin

Treasurer: Will Powell

Secretary: John Lin

VP of Outreach: Kevin Ha

Section 2: Duties of Officers

President: Oversees all club operations, sets strategic goals, leads meetings, and ensures that events and initiatives align with the club's mission. Acts as the primary liaison between members, advisors, and external partners.

Vice President: Supports the President in executing initiatives, manages internal projects, and coordinates communication among committees. Steps in as acting president when needed.

Treasurer: Oversees the club's budget, handles financial transactions, and prepares regular financial reports to ensure transparency and responsible fund management.

Secretary: Maintains meeting records, tracks member participation, and manages correspondence and scheduling for the club.

VP of Outreach: Promotes the club's events and activities, manages social media and marketing materials, and helps recruit new members and external sponsors.

Section 3: Election of Officers

All major officers of the organization must be full-time, registered students of The University of North Carolina at Chapel Hill with a minimum of a 2.5 cumulative GPA both during elections and while holding office. For graduate students, you must be a full- time, student activity fee paying student who is in good academic standing both during elections and while holding office

Elections shall occur annually during a regular meeting designated by the Executive Board. Candidates must be active members in good standing. Officers shall be elected by a **majority vote** of active members present. New officers assume their duties at the beginning of the next academic term and serve until successors are elected.

Section 4: Removal of Officers

An officer may be removed from their position for failing to fulfill their duties, acting contrary to the club's mission, or by a vote of the membership as defined in the club's bylaws; the process must include a fair hearing or opportunity to respond, and then a vote requiring a stated majority. Once removed, the role becomes vacant and shall be filled in accordance with the club's procedures for filling vacancies. Due process for removal includes the rights to written notice 7 days in advance, the right to speak on one's behalf, and the right to an appeal at a hearing.

Removal process: Day 1 notified by email, Day 3 hearing at special board meeting, Day 5 final notification of removal, Day 7 removal (special meeting for hearing determined by board)

Article V – MEETINGS

Section 1: Business Meetings

Seal the Deal shall hold regular business meetings with the executive board throughout the academic year to plan events, discuss sales competitions, review finances, and coordinate outreach initiatives. Meetings will be led by the President or a designated officer, and all members are encouraged to participate and contribute ideas. Special meetings may be called by the Executive Board with reasonable notice provided to all members.

Section 2: Executive Board Meetings

The executive board of Seal the Deal shall hold regular meetings twice a semester, at a place and time decided on by all board members. These meetings shall be arranged as per the board's majority decision.

Article VI – ADVISOR

Section 1: Qualifications

The organization has an advisor who is a full-time faculty or staff member of UNC-Chapel Hill, UNC Hospitals, or an affiliated department; an emeritus UNC-Chapel Hill faculty or staff member; or a campus minister. The advisor does not have the right to vote.

Current advisor: Jaap Schut, adjunct professor at UNC Kenan-Flagler Business School

Section 2: Duties

The advisor shall offer mentorship to the executive board, ensure the club adheres to university policies, and assist with ideation for club activities or networking opportunities at a semesterly meeting. They should also review major decisions and provide feedback to promote the club's success and sustainability.

Article VII – FINANCIAL STRUCTURE

Section 1: Dues
All members shall be required to pay annual dues, the amount of which shall be determined by the Executive Board and approved by a majority vote of active members. Dues must be paid by the date set by the Treasurer and are used to support club activities, competitions, and general operations.

Section 2: Fundraising
The club may organize fundraising events (e.g., bake sales, social events, or merchandise sales) to generate additional funds club activities. The club can also apply for funding from Kenan-Flagler or UNC's dedicated club fund, but not guaranteed. All fundraising efforts must comply with UNC's student organization financial policies.

Section 3: Corporate Partnerships
Seal the Deal may establish corporate sponsorships or partnerships to obtain funding, products, or in-kind support - especially for the annual sales competition. All partnerships must align with the club's mission and be approved by the Executive Board and advisor.

Section 4: Financial Management
The Treasurer shall maintain accurate records of income and expenses, report regularly to the Executive Board, and ensure all funds are deposited in the official university account. Expenditures must be approved by both the Treasurer and President; larger expenses require a majority vote of the Executive Board.

Article VIII – RATIFICATION

These bylaws shall become effective immediately upon approval by a two-thirds majority vote of the founding or active members present at a duly called meeting. Once ratified, the bylaws shall serve as the governing document of the club, and all members agree to abide by their provisions. Any amendments or revisions to these bylaws must follow the procedures outlined in the amendment article and be approved by the club membership.

Article X – AMENDMENTS

The constitution may be amended at any regular business meeting of the organization by a two-thirds vote of active membership, provided the amendment has been submitted to members in writing at least one week prior to the business meeting. Amendments to these bylaws may be proposed by any active member and must be submitted in writing to the Executive Board for review. Proposed amendments shall be presented to the membership at least one meeting prior to the vote and will require a two-thirds majority of active members present for adoption. Once approved, all amendments shall take effect immediately unless otherwise specified in the motion.

Article XI – PARLIMENTARY PROCEDURES

All official meetings shall follow Robert's Rules of Order, Newly Revised, to ensure fair, transparent, and organized decision-making. In cases where procedural rules conflict with these bylaws, the bylaws of Seal the Deal shall take precedence. The President, or a designated officer, will preside over meetings and maintain order in all club proceedings.