

Bylaws

The University of North Carolina Student Alumni Association Student Alumni Association Board of Directors

Preamble

We, the members of The University of North Carolina Student Alumni Association, do hereby establish these bylaws in order that our purpose be realized to its fullest extent.

Article I – Name

The name of this organization shall be The University of North Carolina Student Alumni Association Board of Directors [SAA-BOD].

Article II – Purpose

The SAA-BOD is established for the express purpose of ensuring that current students at The University of North Carolina [UNC] are provided with opportunities to network with UNC alumni, to hone professional and social skills necessary for life after their Carolina experience and to develop a relationship that will foster a long-lasting alumni relationship.

The SAA-BOD understands and is committed to fulfilling its responsibilities of abiding by the policies of the UNC General Alumni Association [GAA] as well as UNC.

Article III – Affiliation

The GAA is a self-governed, nonprofit membership organization that serves UNC, fosters alumni fellowship and provides information and activities. The GAA was founded in 1843 to serve the University and its many alumni, students, parents and friends.

The UNC Student Alumni Association [SAA] (formerly known as the UNC General Alumni Association Student Membership Program or SMP), which serves as the student arm of the GAA, was created in spring 1995. The SAA-BOD is the governing body of the SMP.

SAA-BOD replaces the former SAA governing bodies, Student Membership Leadership Council, Student Membership Leaders (disbanded in fall 2008) and the Student Membership Advisory Board [SMAB], the original governing body founded in spring 1997.

Article IV – Membership

Members of the SAA-BOD are collectively known as the BOD or board.

Section 1

The board must recognize its responsibilities to and representation of the members of SAA and the GAA. As such, all members of the board also must be a member of SAA.

Section 1

A SAA member (or student membership in the GAA) shall be defined as any person who is enrolled full- or part-time at UNC and who has paid membership dues. Membership dues are determined by the GAA Board of Directors.

Section 2

All registered SAA members are eligible and encouraged to apply to be a member of the board.

Section 3

Membership and participation is open to all students without regard to race, color, gender, age, national origin, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.

Section 4

SAA-BOD prohibits its members, both individually and collectively, from committing any acts of hazing upon current and potential members as defined by The State of North Carolina General Statute and University policy.

The State of North Carolina General Statute defines hazing as to subject another student to physical injury as part of an initiation, or as a prerequisite to membership, into any organized school group, including any society, athletic team, fraternity or sorority, or other similar group. [State of North Carolina General Statute 14-35; (1913, c. 169, ss. 1, 2, 3, 4; C.S., s. 4217; 1969, c. 1224, s. 1; 1993, c. 539, s. 19; 1994, Ex. Sess., c. 24, s. 14(c); 2003-299, s. 1.)].

The official University policy defines hazing as causing or permitting a person, incident to initiation into or membership in a society or club, or similar organized groups (whether or not recognized by the University), to participate in any activity that subjects that person or others to risks of physical injury or mental distress or personal indignities of a highly offensive nature, whether or not such person has consented to participation in the activity.

Article V – Structure**Section 1**

The SAA-BOD shall consist of no more than 15 currently enrolled students who are members of the SAA.

Section 2

The executive committee shall be the highest decision-making body in the SAA-BOD with regard to all programs, projects and events sponsored by the SAA.

The executive committee shall consist of the chair and an adviser.

Section 3

The three coordinators shall be Dinner with 12 Tar Heels coordinator, events coordinator and SAA miles coordinator. Coordinators shall be assigned portfolios of projects assigned to the board. The coordinators will be responsible for working with project leaders to successfully complete projects.

Section 4

The BOD consists of the chair, the coordinators, the adviser as well as the other directors. The BOD shall meet weekly during the academic school year with the exception of December and May. These meetings shall be called BOD meetings. All shall have equal voting power with the exception of the president who only votes in the event of a tie and the adviser who never votes. A quorum of two-thirds of the current BOD must be present for all voting.

Article VI – Board Members

Section 1

It shall be the responsibility of all board members to:

1. Support all SAA programming;
2. Promote SAA membership;
3. Attend board meetings.

Section 2

It shall be the responsibility of the Dinner with 12 Tar Heels coordinator to:

1. Manage the Diner with 12 Tar Heels program;
2. Write an annual report; and
3. Attend board meetings.

Section 3

It shall be the responsibility of the events coordinator to:

1. Manage the SAA events;
2. Write an annual report; and
3. Attend board meetings.

Section 4

It shall be the responsibility of the SAA Miles coordinator to:

1. Manage the SAA Miles program;
2. Write an annual report; and
3. Attend board meetings.

Article VII – Executive committee

Section 1

The executive committee shall meet weekly beginning with the first week of each semester, and as called by the president or the adviser. These meetings shall be called executive committee meetings.

Section 2

It shall be the responsibility of the president to:

1. Serve as representative of the SAA to the University, community, state, nation and world;
2. Lead the leadership team;
3. Call and preside over all leadership meetings and BOD meetings or appoint someone to do so;
4. Organize elections for the succeeding leadership team;
5. Plan and administer selection of directors including orientation for incoming BOD members;
6. Work with the adviser and vice president to provide training for directors;
7. Ensure that the SAA is an officially recognized student organizations by the University;
8. Meet on a weekly basis with the adviser and vice president to discuss issues and plan meeting agendas;
9. Provide appropriate training for president-elect after his (her) election in January;
10. Write an annual report, combining all unit reports into one; and
11. Attend all executive committee and BOD meetings.

Section 3

It shall be the responsibility of the adviser to:

1. Act as the liaison between SAA-BOD and the GAA, communicating questions, concerns and recommendations;
2. Report on all SAA activities to appropriate staff;
3. Advise and guide SAA-BOD in the development and implementation of programs/events to ensure all requirements are being met and align with the overall purpose of the GAA;

4. Implement the goals of SAA-BOD and evaluate the progress in reaching them;
5. Compile a budget for the year;
6. Meet on a weekly basis with the president to discuss issues and plan cabinet meeting agendas; and
7. Attend all executive committee and BOD meetings.

Article IX – Appointments, Eligibility, Elections, Terms of Office & Officer Changes

Section 1

One must have been at least a board member for a minimum of one full semester to be eligible to be chair or a coordinator.

Section 2

The adviser will be the GAA's manager of student engagement or a GAA designee(s).

Section 3

The incumbent board shall elect the chair at the first meeting of the spring semester from board members who will return the following academic year.

Section 4

All terms of office for board members shall be from the date of Convocation (the first Wednesday of April) or by appointment through completion of their undergraduate degree. However, the term of office for individual positions shall be from the date of Convocation or by appointment through Commencement of the following year. Once one resigns or is terminated from a position, he (she) can never hold a position on the board in the future.

Section 10

In the event that a board seat is vacated prior to the end of the stated term or there are insufficient candidates to fill positions, the executive committee shall appoint someone to the available position through an application and interview process.

Section 11

In the event that a position must be asked to leave office, it shall require a two-thirds vote of the board for removal.

Article X – Handbook

Section 1

The board shall abide by the GAA Student Leader Handbook. This handbook shall contain the technical details necessary for carrying out stipulations of the bylaws. The bylaws supersede the handbook.

Article XI – Funds

Funding is determined and managed by GAA.

Article XII – Maintenance

There shall be only one editable electronic version of the bylaws. This version shall be up-to-date and stored on the GAA server. The document shall be password protected and only the adviser or his (her) designee shall know the password.

Article XIII – Changes and Additions

Section 1

Changes and additions to the by-laws must be submitted in written form to the adviser. The adviser will review to ensure that the amendment meets all state, University and GAA policies only, not on the merit of the amendment. If approved by the adviser, the proposal shall be presented to the board for discussion at which time a two-thirds vote shall be required for approval.

Modifications to the bylaws mandated by the GAA's board of directors require notification to SAA-BOD members but doesn't not require a vote for approval.

Section 2

The bylaws of the SAA-BOD may be suspended by a unanimous vote of the full council. This time shall not exceed one academic semester.

Ratification History

Ratified and adopted Spring 2002, at the meeting of the Student Membership Advisory Board, Chapel Hill, North Carolina.

September 2015 – updated for clarity

February 2014 – updated for clarity and amended to reflect name change to Student Alumni Association Board of Directors.

July 2012 – CCR added in

March 2012 – Amended by Cabinet

January 2011 – Amended by Cabinet

November 2010 – Amended by Cabinet

October 2009 – Amended by Cabinet

September 2009 – Amended by Cabinet

March 2009 – Amended by Cabinet

August 2007 – Amended by Student Membership Advisory Board

February 2006 – Amended by Student Membership Advisory Board

September 2003 – Amended by Student Membership Advisory Board